

Minutes of High Lane Village Neighbourhood Forum Steering Group Meeting

Date : October 30th

Time: 7.30pm

Venue : Windlehurst Meeting Room

Present: Richard Jones, Jeni Regan, Helen Stocks, Janet Burks, Anne Walker, Carol Taylor Bruce, Ann Young, Annette Hargreaves, Neil Ball, Hilary Stephenson, Cllr Colin Macalister, Claire Porterfield

Apologies: Sheila Harrop, Trish Freeman, Cllr Kenny Blair, Sarah Walsh

1) The minutes of the previous meeting were adopted

2)Matters Arising

(a) **Sustrans:** 2 representatives have accepted the invitation to attend November's meeting to offer ideas and suggestions on possible ways forward re bike lanes and cycle ways. They have been sent relevant sections of the draft plan to look at in advance and will offer suggestions on funding sources. Peter Stevens from the Residents Association has already been involved in a meeting with Sue Stevens re. cycling options since the rejection of the most recent plans. The RA is looking at on-road ideas, while the NF is looking at off- road ideas so working together makes sense. There was unanimous agreement with this.

Action: Claire is to invite Peter Stevens to the November meeting with Sustrans.

(b) **Funding:** Jeni reported that Locality has approved a grant of £4,600 to the forum which includes VAT which the forum has to pay. This means the forum is funded until the end of the plan and will be able to use Kirkwell's services as originally intended. Jeni and Richard were thanked for their work in putting the bid together. The AGM is to be funded through cash from the Flexibility Fund.

Action: Jeni to contact the RA treasurer to check if the money from the Flexibility Fund has gone into the Forum's fund. Richard thanked Hilary for allowing the RA to hold the money for us.

(c) **Report on Woodford AGM:** Claire represented the HL forum at Woodford's recent AGM and would like to thank the Woodford committee for their welcome, their work in making their supporting documents available for perusal and their answering of a number of questions. Woodford have completed their Reg. 14 consultation and submitted their plan to Stockport so it was helpful to observe a forum who are a stage ahead of High Lane. The format of Woodford's R14 document was universally praised as being accessible, attractive and of appropriate length and HL intends to use this model for their own R 14 document.

Action: Woodford and Marple Neighbourhood forums to be invited to High Lane's AGM.

It was noted that Woodford's plan includes extensive comment about the green belt and the question was asked whether the High Lane Plan can comment more about the green belt than it is currently doing .

Action: Ann Y to e-mail relevant sections of the Woodford Plan to Louise and ask whether more comment on the green belt can be put in to the High Lane plan.

3)Issues and Options Informal feedback to High Lane residents and businesses

Neil was thanked for producing the feedback which is on a on a double sided A4 sheet. It was agreed 200 copies would be sufficient for sharing with people as well as putting the feedback on the website. Hilary kindly offered to get these printed.

Action: Neil to forward final draft to Richard who will forward it to Hilary so the printing is done by Friday 2nd November.

Copies of the feedback will be available at the AGM on the 10th November and will be available to read on line, in the library and in the medical centre. This consultation will last until 24th November. The community will have a chance to respond on line and via the letter box in the library.

4)Draft Neighbourhood Plan

(a) It was agreed that at the moment the draft is quite wordy with a lot of planner's language. Suggestions for improvement were: to put the generic policies at the back in an index/appendices; to make the contents list more detailed so that it will be easier to look for specific items; to add more pictures and photographs.

Action: All committee members to read and make general as well as specific comments on the draft. These should be written in a Word document with page and paragraph numbers and sent to Jeni who will forward it to Louise. Feedback should be sent by November 24th.

Action: Louise to be contacted to check that the deadline date for feedback is Ok with her.

(b)High lane community are invited to e-mail photographs portraying positive images relating to the 4 themes of Transport, Housing, Green Spaces and Recreation and Heritage to the forum's web site at: ourforum@hlvnf.org The final date for submission is 9TH November. There will be a prize for best photograph which will be announced at the AGM.

Action: Forum members will be informed about the competition by e mail by Claire and it will be advertised on Facebook by Annette.

(c) A question about High Lane's settlement boundary was asked and whether the council could supply a map showing the settlement boundary.

Action: It was agreed that Richard and Jeni would contact Steve Johnson and Jonathan Mayo from the council to ask them to confirm the current status of High Lane's settlement boundary. Colin stated that he would also raise the question with the planners.

5)Publicity for the AGM and Open Day

(a)Committee members have volunteered their time to advertise the AGM at a stall outside Spar on Saturday 3rd November. Copies of the Issues and Options feedback will be given out to interested members of the public and also a flyer. Bad weather contingencies were discussed.

Action: Richard to create a flyer

Action: Claire will put up posters round High Lane and at village hall, library, medical centre, local shops, Brookside school, Windlehurst Park. Copies of the poster to be e-mailed by her to Richard and Jeni. All Partners and forum members are to be invited to the AGM .

(b)There was discussion over the best places to put up banners. Underneath the Park notice board on the A6 was suggested.

Action: Ann Y to e mail Richard details of adapting the banners .

Richard to buy 2 trifold boards (90x120) for each group for Open Day displays and 2 for the Who We Are display. He will also buy some large Post It Notes for people's comments and a Flip Chart. This will be paid for from the Flexibility Fund money.

Action: Jeni asked members to send her a photograph of themselves for the Who We Are notice board

Refreshments: Hilary offered to bring tea, coffee, sugar. Carol will bring biscuits and milk. Claire will bring fruit juice.

(c) The AGM agenda and timing were gone through and will be sent out to members separately as well as appearing on Facebook. There will be an opportunity to ask questions at the end of the AGM. If forum members , Partners or any residents of High Lane would like to join the steering group or nominate someone they are asked to do this in advance of the meeting by completing the attached nomination form and returning it to the secretary by the 8th November.

A Treasurer is needed by the forum!

If anyone would like to take on this role, there will be plenty of support, a friendly group of people to get to know and work with and a worthwhile project for your local community to be involved in. Please speak to any of the steering group if interested or e mail the secretary or Richard Jones.

6) Any Other Business

- Janet showed the front cover of the Heritage Walk booklet which she and Anne have been working on and which is about to be printed. The booklet will be on sale at the AGM for £2. It was agreed that 50 copies will be ordered.
- Richard reported that Cllr Dowse has had the Issues and Options questionnaires scanned. He was thanked for this.
- Windlehurst Chapel has an autumn fair on the 17th November between 11.30 and 2.0 pm . Donations of cakes especially welcome.

7) Date of next meeting: November 27th at 7.30pm at Windlehurst Meeting Room